

Request Details

1. Name of Requestor

2. Intended Use of Key (i.e. what would you do with your Clubhouse access)

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.....
.....

3. Reason for Request (i.e. why isn't the existing provision of keys to members satisfactory)

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.....

Declaration

(This declaration must be signed by all requestors.)

I understand that the Clubhouse key provides access to areas of the Club in which people leave valuables and from which the Club has suffered theft. If assigned one of the Clubhouse keys,

- on leaving the Club, I shall leave the Clubhouse locked up (including upstairs & downstairs, balcony & boathouse) if there are no other Clubhouse key holders on the premises
- I shall not copy the key or lend the key to anyone else
- I shall ensure that the key shall not be identified with the name or address of the Club

I also understand that the Clubhouse key remains the property of the Club:

- I shall return the key to the Membership Secretary if I cease to need the key for the intended use detailed in my request above
- I shall immediately return the key to any member of the General Committee if required to do so by that General Committee member

Requestor's Signature

Date:

For use by Putney Town Rowing Club

version 27 May 2011

1. Deposit received? £ 20 or NO
2. Key received? Key Holder signature:.....
3. Key returned? YES or NO
4. Deposit returned? Key Holder signature:.....